



## School of Naturopathic Medicine: Academic Transfer Worksheet

Note: Please fill out a separate worksheet for each MUIH course. Each transfer course must be accompanied by a course description and syllabus.

**1) Applicant:** Please complete the following worksheet and submit with required documentation.

- a) MUIH Course (number and name): \_\_\_\_\_
- b) Transfer course (number, name, grade): \_\_\_\_\_
- c) Use the table below to provide evidence of achievement of the MUIH course learning outcomes

MUIH course – Learning outcomes	Transfer course – Learning outcomes

**2) Reviewer:** After reviewing the applicant’s evidence of achievement table along with the supporting materials, fill out the table below. All statements should be a “yes” for course transfer to be granted.

Requirement	Yes	No
Course was completed no more than 7 years prior to matriculation		
The course being transferred is a graduate-level course		
The student earned a grade of at least 2.0 or better on a 4.0 scale		
The course has an equal or greater number of hours than the equivalent MUIH course		

The course meets a minimum of 80% of the learning outcomes for the MUIH course		
All of the <u>major</u> outcomes for the MUIH course have been met		

Indicate Decision: Transfer granted/Transfer denied