

JOB LISTING

Director of Faculty Development

Position Available: Immediately

Repost Date: 11/05/2014

End Date: Open until filled

Maryland University of Integrative Health (formerly Tai Sophia Institute) is the leading academic institution for integrative health in the nation. For nearly 40 years, MUIH has educated and informed leaders in health and wellness through transformative and relationship-centered programs that draw from contemporary science and traditional wisdom. MUIH offers graduate degrees and certificates in a wide range of wellness fields, as well as programs for professional and personal development. MUIH's on-site Natural Care Center offers compassionate and affordable healthcare from student interns and professional practitioners.

Maryland University of Integrative Health is seeking a dedicated and talented individual to support the professional enhancement of all faculty across all career stages and foster effective and informed design, development, and teaching practices for faculty teaching online, on-campus, or blended courses to promote collaboration, creativity, discovery, and transformative learning. The Director of Faculty Development aligns with and reinforces the mission, vision, and values of our personalized, highly interactive, and transformative teaching practices. Through workshops, webinars, online tutorials, seminars, discussion groups, one-to-one meetings, mentoring opportunities, and other creatively developed resources, the Director will facilitate, stimulate, model, and teach the elements of effective planning, design and development of courses, and approaches to meeting learning outcomes.

While some duties of this position are currently dispersed throughout the University, this is a new position, providing an opportunity to create and champion this function. It is the intent of the University to ultimately establish a Center for Teaching and Learning. This position currently reports to the Provost.

Responsibilities/Duties

Responsibilities/duties include, but are not limited to:

- Create a faculty development infrastructure within the University that includes a vision for professional development to foster innovation, collaboration, and lifelong and transformative learning
- Assess needs of faculty and facilitating course planning, enhancement of course design, course development, assessment, and instructional skills
- Create workshops, webinars, online tutorials, seminars, discussion groups, one-to-one consultations, and mentoring opportunities for on-campus and online faculty in collaboration with the Assistant Provost for Assessment, the Director of Online Learning, and the academic programs
- Address the needs of online faculty as they create and teach
- Design and implement faculty development programs aimed at promoting, implementing, and assessing innovative pedagogy and supporting the use of technology and learning management systems as they apply in face-to-face, blended, and online learning

JOB LISTING

Director of Faculty Development continued (2 of 2)

- Develop and maintain appropriate support services for faculty in areas such as grading, classroom management, student engagement, utilization of teaching assistants, etc.
- Coach faculty as they implement new approaches
- Assist the faculty in creating instructional materials
- Foster and develop, where necessary, institutional policies, practices, and infrastructure that support and reward excellence in design, development, assessment, and teaching
- Develop a faculty onboarding and orientation program for both online and on-campus faculty
- Assist academic directors with recruiting additional faculty and assessing the background of the faculty as needs arise
- Coach faculty in creating faculty portfolios to assess enhancements in learning
- Perform other duties as assigned

Qualifications

Required:

- Master's degree in an appropriate field from a regionally accredited institution
- 6-8 years of relevant experience in faculty development in higher education
- Experience in designing online courses using an LMS
- Experience in motivating and working collegially with faculty and the university community
- Excellent oral and written communication skills
- Excellent teaching record, including online, that includes innovative, collaborative planning; designing; developing; and teaching skills
- Administrative/management experience

Preferred:

- Doctorate in instructional systems design, adult education, or related field
- Knowledge of best practices and emerging trends in the areas of teaching and learning
- Leadership in introducing new successful function within a university

To apply

Interested individuals should forward a letter of interest, current CV, and a statement of faculty development philosophy to our Office of Human Enrichment at jobs@muih.edu, referencing "1415 – Director of Faculty Development" in the subject line of the email.

Maryland University of Integrative Health is committed to being, communicating, and educating in ways that recognize and honor the full range of human diversity. Applicants are considered on the basis of individual merit without regard to race, color, national or ethnic origin, gender, gender identity, sexual orientation, marital status, pregnancy, age, religion, disability, genetic information, or any other characteristic protected by law.
Equal Opportunity Employer