

Type of Opportunity: Other

City: Lanham

State: Maryland

Details:

Case manager/Support planner:

Collects information to assist the development of plans of service provided to our participants.

Accesses and records client and community resource information and care coordination activity.

Secure information such as psychological, medical, and social factors contributing to our participant's situation, and evaluates these and participant's capacities to assist in the development of plans of service for coordination services. Provide consistent telephone contact with our participants, their family members and caregivers to assist and provide support with the coordination of services while monitoring the existing plans of service for the participant. Manage multiple priorities and tasks with flexibility to enhance support planning services

Qualifications:

To perform this job successfully, an applicant must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required:

Bachelor's degree (B. A.) from four-year College or university in health/human services or related field.

Two years related experience and/or training and working knowledge of housing, social service and individual support services; Medicaid services or Home and Community Based Waivers is desirable.

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

Ability to deal with problems involving several concrete variables in standardized situations.

Ability to communicate effectively with individuals with varied cognitive abilities to establish professional relationships. Ability to read and interpret documents such as employment paperwork, assessment reports or medical records, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or co-workers of the organization.

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Ability to travel throughout the state of Maryland Commitment to continuous quality improvement working with co-workers in a team oriented collaborative governance model.

Positive working attitude that supports the needs of the care management team.

Support of the mission and values of our agency with a commitment to a person-centered, family-centered, culturally competent philosophical base.

Flexibility and the ability to adapt to the changing healthcare environment and legislation.

Applications for employment can be downloaded by clicking the link on the website and submitted via email, fax or mail.

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