Step by Step Guide: RES 511 Course Registration

This handout provides step by step instructions on how to register for and access Research (RES) 511: Fundamentals of Information. RES 511 is a required, self-paced online course. Please note that RES 511 must be successfully completed with a P, passing grade, within the trimester for which you have enrolled in it. To earn a P, you will need to score of 80% or higher on each of the 7 end-of-module final tests. It takes anywhere from 7 to 14 hours to complete RES 511.

RES 511 opens two weeks prior to the start of a trimester. Some students must complete RES 511 within the first week or two of a discipline-specific course. Other students are required to complete prior to the last two weeks of their first trimester. Acupuncture and Oriental Medicine students must complete it prior to the last two weeks of their third trimester of studies.

In RES 511 you will learn about: discerning scholarly from popular works, identifying primary and secondary sources of information, choosing appropriate paper topics, searching and finding resources efficiently and effectively, evaluating resources, using copyrighted material appropriately, and identifying plagiarism and preventing it by using proper citation techniques.

Step 1: Click on My MUIH and log in. If you are uncertain about your user name and password for MyMUIH, reach it@muih.edu.
Step 2: Select Data Portal.

Step 3: Choose Course Registration from the left side menu.

Step 4: Choose RES 511 from the drop down list of courses within your curricula and click on the submit button.

Step 5:

Next, the system will either permit you to register or note that registration is closed. Here are the steps to take depending on what you experience:

Registration Permitted:
If your registration request is permitted then your request is being processed. Within 5 days you should be able to
access the course within Canvas, the University’s Learning Management System.

Closed:
If registration is closed, then reach the Registrar at registrar@muih.edu from your “@muih.edu” email account with your registration request. Within 5 days of sending your request, you should be able to access the course within Canvas, the University’s Learning Management System.

Step 6: 5 days after taking Step 5, go to muih.edu and click on the Online Learning button.

Step 8: Choose the Log in to Online Courses button on the right.
Step 9: Enter your username and password.

Step 10: Click your “Courses” menu and access RES 511, Fundamentals of Information.

Need help?
The Library offers support to those who experience challenges with the subject matter in Research 511. Hour-long appointments are available and must be scheduled in advance. Students are asked to complete all modules and final tests in RES 511 before reaching the Library to schedule an appointment.

Want to learn about Library resources?
Log in to the Library’s Online Learning Page at http://tinyurl.com/sherman-cohn-library and choose “Get Started Using the Library” or “Ask a Librarian”. View on demand instruction at http://tinyurl.com/MUIH-Sherman-Cohn-Library/research-tools. Call us at extension 6644 from any of these phone numbers for the Maryland University of Integrative Health: (410) 888-9048 or (301) 725-1674 or (800) 735-2968 during open hours (shown at http://tinyurl.com/MUIH-Sherman-Cohn-Library/library-hours-services).