



2022 Annual Security Report

(Released March 1, 2023)

1. THREE-YEAR CRIME STATISTICS

Offenses	2022			2021			2020		
	On-Campus	Public Property	Non-Campus Properties	On-Campus	Public Property	Non-Campus Properties	On-Campus	Public Property	Non-Campus Properties
Criminal Offenses	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0
Arrests	0	0	0	0	0	0	0	0	0
Disciplinary Actions	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
Unfounded Crimes*	0	0	0	0	0	0	0	0	0

*If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfind a crime.

For purposes of this report, *On campus* includes all property owned or controlled by Maryland University of Integrative Health (MUIH) and used by students or that supports the purposes of the University. *Public property*, includes thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus. *Non-campus property*, includes any building or property owned or controlled by the University that is used in direct support of, or in relation to, the University's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the University (such as Community Partnership sites, retreat sites used on a recurring basis, and other off-campus sites used on a recurring basis).

Detailed statistics for MUIH for each category of offenses in the last three years, as well as for other academic institutions, are available from the US Department of Education Office of Postsecondary Education Campus Security Statistics website:

<http://ope.ed.gov/security/GetOneInstitutionData.aspx>

2. PROCEDURES TO REPORT CRIMINAL ACTIONS OR OTHER EMERGENCIES OCCURRING ON CAMPUS

Criminal actions or other emergencies for which victims need immediate assistance, including police or medical attention, occurring on campus should be promptly and accurately reported to the front desk Security staff (first floor reception Ambassador) on duty who will then call for assistance for the victim. Security staff (first floor reception Ambassadors) will promptly notify the Director of Business Services of all incidents. Victims of sexual assault, sexual exploitation, dating violence, domestic violence, and stalking (as defined below in Paragraph 11, Section II) should also promptly report these incidents to Melissa Cahill, Title IX Coordinator by phone at 443-906-5762 or via email at titleix@muih.edu. [*Campus Security S&P, ¶16*]

3. EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The Director of Business Services, and any other requested staff, upon a report of an emergency will confirm that there is a significant emergency or other dangerous situation. If an emergency is confirmed, the Director of Business Services, without delay and taking into account the safety of the community, will determine the appropriate segment(s) of the campus community to notify, and will determine the content of the notification. The Director of Business Services will use their professional judgment of whether or not an alert may compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. If determined to not compromise safety, the Director of Business Services will initiate notification to these communities using all appropriate channels, including but not limited to, PA system, telephones, text, email, or in-person alerts.

Depending on the emergency, the University will determine the appropriate channels to disseminate information to the public following an event, with the understanding that local authorities would determine the best course of action for notifying the community surrounding the campus in the event of an emergency that may affect them directly.

Emergency evacuation procedures, including on-campus and off-site gathering locations following an evacuation, are detailed in the [Emergency Management Plan](#). The University regularly tests the emergency response and evacuation procedures detailed in the Emergency Management Plan. Tests may be announced or unannounced. Following each test, the Compliance and Risk Manager is responsible for preparing a summary report, detailing the test, a description of the exercise, the date, time, and whether the test was announced or not announced. Key points from the report are sent via email to all students and employees, along with important safety reminders and a link to the Emergency Management Plan and/or Emergency Evacuation Procedures.

4. SECURITY OF AND ACCESS TO CAMPUS FACILITIES

The campus building is open for business Monday through Saturday, 7:00am – 10:00pm, and Sunday, 8:00am – 7:00pm. Security staff (first floor reception desk) are on site during regular business hours to maintain the security of the campus facilities and all occupants. Visitors to the building during these times are scrutinized by Security staff, who may question persons about their business or request to see their ID. Maintenance and janitorial contractors are normally permitted in the building only during regular business hours.

Only upper management and select Facilities Department staff have access to the campus building outside of normal business hours. Contractors wishing to work in the building outside of normal business hours must be accompanied by Facilities Department staff. Entry to the building by unauthorized persons outside of normal hours causes an alarm to sound automatically and the summoning of police. *[Campus Security S&P, ¶3]*

5. POLICIES CONCERNING CAMPUS LAW ENFORCEMENT

An incident that threatens the security of the facility or its occupants will be assessed by Security staff. If there is a violation of law or University policy, Security staff will request the parties to cease and desist. Crimes will be promptly reported to the Howard County Police only by the Vice President, Finance and Administration or the Vice President for Academic Affairs/Provost. *[Campus Security S&P, ¶2]*

The Director of Business Services will be responsible for maintaining positive and productive relations with the Howard County Police. There will be at least annual communication with police to obtain crime statistics required for annual security reporting, and if applicable, to review how incidents were handled over the past year and how such handling might be improved. *[Campus Security S&P, ¶9]*

6. PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT CAMPUS SECURITY PROCEDURES

The Director of Business Services will inform the campus community of issues related to campus security. An email regarding any campus incidents will be sent at the time a report is filed to alert the MUIH community. When the annual Campus Security Report is released, an email will also be sent to the MUIH community, including the link to the report. An update on safety and security procedures and practices, including responsibility for one's own security and the security of others, and crime prevention, will be held twice a year for staff during regular staff meetings. Students will receive an email twice a year, including the annual report email, regarding safety updates. Campus security procedures, including the title of persons to which students and employees should report criminal offenses, will be published in the student, faculty, and staff handbooks, and posted on appropriate public bulletin boards at the University. *[Campus Security S&P, ¶7]*

7. PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT PREVENTION OF CRIME

(See #5 above)

8. MONITORING AND RECORDING OF CRIMINAL ACTIVITY OF STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

(Not applicable)

9. POLICY REGARDING THE POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES

Pursuant to maintaining a drug-free workplace, the University prohibits the illegal manufacture, distribution, possession, or use of illicit drugs and alcohol by students and employees on the University's property or as part of any of the University's activities.

Acceptance as a student coming into applicable programs and/or employment at MUIH is conditional upon compliance with the above rules. Any student or employee who is or has been convicted of any infraction of a drug or alcohol statute must contact the appropriate person as follows: Students must contact the Vice President for Academic and Student Affairs/Provost; Faculty and Staff must contact the Vice President of Human Enrichment.

Failure to comply with these rules will result in disciplinary action (consistent with local, State, and Federal law), up to and including termination of employment or expulsion and referral for prosecution. Disciplinary actions are in the sole judgment of MUIH and may include referral for treatment, with any continued participation at MUIH contingent on successful completion of treatment [*Drug-Free Workplace S&P, ¶1-3*]

10. POLICY REGARDING THE POSSESSION, USE, AND SALE OF ILLEGAL DRUGS

(See #8 above)

11. DESCRIPTION OF ANY DRUG OR ALCOHOL-ABUSE EDUCATION PROGRAMS

The Human Enrichment Office shall implement a Drug and Alcohol Abuse Prevention Program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. This program, at a minimum, will include the following components:

- a. Prior to October 1 of each year, Human Enrichment shall document that each student and employee of MUIH has received a copy of the Drug Free Workplace Standards and Practices.
- b. Prior to October 1 of each year, Human Enrichment shall document that each student and employee of MUIH has received educational material that includes at least the following:
 - A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol.
 - A description of the health-risks associated with the use of illicit drugs and the abuse of alcohol.
 - A description of any drug or alcohol counseling, treatment, or rehabilitation available to employees or students.

[Drug Free Workplace S&P, ¶4]

12. POLICY AND PROCEDURES REGARDING DISCRIMINATION, HARASSMENT, SEXUAL MISCONDUCT AND RETALIATION

Policy 1020: Sexual Harassment, Sexual Misconduct, Sexual Assault and Retaliation Policy

Respectfully submitted,
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President & CEO

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