



# Student Information Release

(FERPA WAIVER)

Students must submit this form directly to the Registrar’s Office in person or via e-mail [registrar@muih.edu](mailto:registrar@muih.edu). If you are e-mailing this form, please include a legible copy of your government-issued photo ID or MUIH ID Card.

FERPA (Family Education Rights and Privacy Act of 1974 as amended (the Buckley Amendment) protects the confidentiality of students’ educational records. FERPA prohibits the release of confidential information related to a student’s educational record to anyone except authorized Maryland University of Integrative Health personnel. MUIH cannot release to the public any academic information without written consent except for the following “directory” information:

- Student’s name
- Enrollment status (graduate; full-time or part-time)
- Participation in officially recognized activities
- Email
- Major field of study
- Dates of Attendance
- Degrees, honors, awards

Students may request that “directory” information also not be released without written consent. To enact this right, please contact Registrar’s Office [registrar@muih.edu](mailto:registrar@muih.edu). Students also have the right to inspect their educational records within 45 days of the date of the request. To give MUIH permission to release non-directory information from your educational records to a third party (e.g. parent/guardian), please complete the form below. Students may also submit requests for specific record/incident release by attaching a statement to this FERPA Waiver.

**STUDENT INFORMATION:**

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

MUIH Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**STUDENT CONSENT\*:** I hereby authorize the following changes regarding third party access:

\_\_\_\_\_  
Third Party

\_\_\_\_\_  
Relationship to Student

\_\_\_\_\_  
Third Party

\_\_\_\_\_  
Relationship to Student

**Record Type:**

**Grant Access**

Educational Records (Including Grades/GPA, advisor, demographic, registration, student ID number, academic progress status, attendance records, and/or enrollment information)

Student Account Records (Including: Billing statements, charges, credits, payments, past due amounts, and/or collection activity)

Financial Aid Records (Including: Financial aid awards, application data, disbursements, eligibility, and/or financial aid satisfactory academic progress)

Student Employment Records (Including Contracts, payroll, W2 and I9 forms, and/or employment verification)

Student Conduct and Disciplinary Records (Including Academic Integrity)

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\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date