

# Student Data Portal User's Guide

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## Overview

Accessed from my.MUIH.edu with your MUIH User Name and Password. You will use this site for course registration, curriculum information, schedules, textbook details, your graduation application, etc.

You will use the Student Data Portal for course registration, curriculum information, schedules, textbook details, health requirements information, graduation application, etc. Additional functionality and information will be added to this site as needed in the future. For any technical issues or questions regarding the Student Data Portal, email [Help@muih.edu](mailto:Help@muih.edu).

**SECURITY NOTE:** To protect your information, when leaving your session close all of your browser windows to ensure you are fully logged out of your Data Portal.

## Home

When you go to the site from my.muih.edu, you land on the home page:

The screenshot shows the Student Data Portal home page. On the left, a navigation pane contains buttons for 'Home', 'My Contact Information', 'My Programs', 'My Curricula', 'My Courses', 'Course Registration', 'My Classroom Schedules', 'My Additional Course Fulfillments', 'My Add'l Requirements', and 'My Graduation Applications'. Below these is a 'RESOURCES' section with links for 'User's Guide', 'Canvas Classrooms', 'My MUIH Email (OWA)', and 'My MUIH'. The main content area features the Maryland University of Integrative Health logo, the word 'HOME', and a 'Change Password' link. A 'You are logged in as:' box shows 'YOUR NAME HERE' and 'STUDENT' with a 'Change Role' dropdown menu. A 'Your Photo' placeholder is also visible. A red '1' points to the login information, a red '2' points to the 'HOME' text, and a red '3' points to the navigation pane.

1. Your **name** appears in the top left corner with the **type of portal** you are accessing (in this case, the Student pages). If you currently hold more than one role at MUIH (like Faculty, Alumni, or some Staff role) you will also see a drop down box containing those other roles you may switch over to on the Data Portal. You will have a separate User`s Guide on those pages for each role you hold.
2. The page you are currently on is shown.
3. The Student Data-Portal site contains 9 navigable pages and one resources section displayed on the left:
  - Home
  - My Contact Information
  - My Programs
  - My Curricula
  - My Courses
  - Course Registration
  - My Classroom Schedules
  - My Additional Requirements
  - Graduation Applications
  - Resources

# My Contact Information

On “My Contact Information” you can find your personal contact information, your Online Learning credentials, and information on connecting to a mobile device.

## MY MUIH DATA PORTAL - MY CONTACT INFORMATION

### Contact Information **1**

Your current contact information:

Student ID#:

Address:

Email:

Phone:

If any of the above information is incorrect, please contact the Office of the Registrar to have it corrected: [Registrar@muih.edu](mailto:Registrar@muih.edu) or 410-888-9048 ext. 6620

### Online and On-Campus Canvas Classrooms **2**

Your username and password to access your online and On-Campus Canvas Classrooms:

Username:

Password:

Access Canvas Classroom for Online and On-Campus Courses: [learn.muih.edu/](http://learn.muih.edu/)

We recommend you bookmark this link as you will visit it often. You can also access your courses from the Current Students page on [www.muih.edu](http://www.muih.edu)

The password for your access to your Canvas Classroom for online and on-campus courses is your originally assigned password. If you change your Canvas password to something of your choosing, the above password will not work.

Technical Support is available 24/7. You can contact Help at 888-965-3645 or use the HELP Tab located in the Canvas Classroom.

### Connect MUIH email to your mobile device **3**

Set up an 'Exchange' or 'Corporate Sync' account.

Use your MUIH password, not your Canvas password.

Username:

Email Address:

Server name: **mail.muih.edu**

Domain: **TAISOPHIA**

Domain\Username:

Some iPhones may require multiple connection attempts. Save your inputs as you proceed!

**Security Note: If you are on a shared computer, when you are finished using your Data Portal, you should quit ALL of your browser windows to make sure you are fully logged out, preventing other users from accessing your personal information.**

Page Design Last Updated: October 11, 2014 at 11:00 AM  
By: Chris AE

1. Your contact information as is currently in the school’s database is shown. If this information is not correct, contact [Registrar@muih.edu](mailto:Registrar@muih.edu).
2. Your Online Learning (Canvas) credentials for online and web-assist courses, and community sites is shown in the middle of the page along with a link to the site and contact information for technical support. Please note, this is the original password sent to you. If you change your Canvas password at any time, your new password will not be displayed.
3. Lastly, on this page is detailed information you need to connect your MUIH email account to a mobile device of your choosing.

## My Programs

This page shows all programs in which you are currently enrolled and your student status within that program. You can also find contact information for your academic advisor here. If your advisor has not yet been assigned, click the 'Request Advisor' link to obtain your assignment.

## My Curricula

When arriving at *My Curricula* page, you will be prompted to select a curriculum. After selecting the curriculum you wish to display, your progression through the curriculum is shown.

Your curriculum progression includes (when applicable) pre-admissions requirements, core requirements, and credit elective set requirements.

### MY MUIH DATA PORTAL - MY CURRICULA

This page shows your current curricula and requirements in those curricula.

[Contact My Advisor](#)

Select a curriculum from this drop-down menu.

## Oriental Medicine

### CORE REQUIREMENTS

You must pass all of these courses before you can graduate from the Oriental Medicine Curriculum. 1

Course Number		Course Name	
ACP601a		History and Classics: Acupuncture from China to America	PASSED
ACP601b		History and Classics: Chinese Medicine from the Classical Perspective	PASSED
ACP611		Theory: Principles of Healing and the Laws of Nature	PASSED
ACP612	<a href="#">prereqs</a>	Theory: Officials and Substances	PASSED
ACP613	<a href="#">prereqs</a>	Theory: The Five Phases I	PASSED
ACP613B	<a href="#">prereqs</a>	THEORY: FIVE ELEMENT PROJECT	PASSED

1. For pre-admissions requirements and core courses, 'passed' is displayed on the right when the requirement is complete
2. Credit elective sets display the number of credits achieved for each course
3. A message displays at the end of each credit elective set list when the set requirement has been completed.
4. Courses no longer offered are noted in red, 'discontinued'.
5. If prerequisites are required for a course, you can click on 'prereqs' to bring up a pop-up with the prerequisite requirements and information regarding your status in the required prerequisite course(s).

## CREDIT ELECTIVES

2

You must obtain at least 2 credit(s) from this list.

5

Course Number		Course Name	Worth	Achieved
ACP810	<a href="#">prereqs</a>	Patterns of Disharmony Lab & Spirits of the Points	2	0
ACP811	<a href="#">prereqs</a>	Eight Extraordinary Meridians	2	0
ACP812	<a href="#">prereqs</a>	Presence, Pulses and Principles	2	0
ACP813	<a href="#">prereqs</a>	Treating Neuromuscular Facial Conditions Using Facial & Scalp Acupuncture	2	0
ACP814	<a href="#">prereqs</a>	Treatment Planning for the Spirit Level	2	0
ACP815	<a href="#">prereqs</a>	The Transformational Element	2	0
ACP816	<a href="#">prereqs</a>	The Way of Heaven: Advanced Spirit of the Points	2	0
ACP817	<a href="#">prereqs</a>	Fertility and Oncology	2	0
ACP818	<a href="#">prereqs</a>	Theory: Senior Elective	2	0
ACP819	<a href="#">prereqs</a>	Theory: Senior Elective	2	0
ACP820	<a href="#">prereqs</a>	Theory: Senior Elective	2	0

You must obtain at least 2 credit(s) from this list.

Course Number		Course Name	Worth	Achieved
ACP700		History and Classics: Visiting Scholar Intensive	1	2

**Congratulations, you have completed this requirement!**

3

You must obtain at least 2 credit(s) from this list.

Course Number		Course Name	Worth	Achieved
ACP790a	<a href="#">prereqs</a>	Supervised Clinical Practice: Community Health	0.5	2

**Congratulations, you have completed this requirement!**

You must obtain at least 4 credit(s) from this list.

Course Number		Course Name	Worth	Achieved
ACP790b	<a href="#">prereqs</a>	Supervised Clinical Practice: Core Groups	1	2

**Congratulations, you have completed this requirement!**

You must obtain at least 6 credit(s) from this list.

4

Course Number		Course Name	Worth	Achieved
IND1a		Independent Study: General (discontinued)	0.75	0
IND1b		Independent Study: General	1.25	0
IND1c		Independent Study: General	1.5	0

### Prerequisites pop-up:

Before taking CHP 711b...

**Must pass 1 from this list:**

Met=0 Ungraded=1 Incompletes=0 || CHP 711A - Chinese Herbal Medicine Theory II

\*Met - you have the equivalent of a passing grade for this course.

\*Ungraded - You are registered for this course but have not yet received a grade for it.

\*Incompletes - You currently have an 'I' grade for this course

## My Courses

This page gives a complete history of all academic courses in which you have been registered at MUIH.

## MY MUIH DATA PORTAL - MY COURSES

This page allows you to select a trimester to view your registered courses and book lists for that trimester. Grades, if submitted and approved by the Registrar, will show on this page.

Start by selecting a trimester from this drop-down box. Then click on 'GO'.

1

An asterisk next to a course name implies that course is no longer offered at MUIH.  
Courses for SP15

4

Online?	Trimester	Start Date	Course Code / Sec.	Course Name	Credits	Grade	Primary Instructor	ALL BOOKS FOR SP15
2	SP15	1/9/2015	CHP 760 / Sec 1	Clinic Orientation	3		Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	CHP 770A / Sec 1	Pharmacy Practicum		Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>	
WEB-ASSISTED	SP15	1/9/2015	CHP 711A / Sec 1	Chinese Herbal Medicine Theory II			Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	CHP 721A / Sec 1	Clinical Internship			Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>
WEB-ASSISTED	SP15	1/5/2015	CHP 731B / Sec 1	Clinical Thought Process			Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	CHP 780a / Sec 1	CORE GROUP I			Evan Rabinowitz erabinowitz@muih.edu	<a href="#">BOOKS</a>
WEB-ASSISTED	SP15	1/8/2015	ISci758 / Sec 1	Biomedicine: Integration with Chinese Medicine			Heming Zhu hzhz@muih.edu	<a href="#">BOOKS</a>
	SP15	1/5/2015	ACP718 / Sec 1	Theory: Advanced Modes of Integration			Jane Grissmer JGrissmer@muih.edu	<a href="#">BOOKS</a>
ONLINE	SP15	1/4/2015	ISci701 / Sec 202	Intro Stats, Research Design & Info Lit			Holly Chittum hchittum@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	ACP758a / Sec 1	Healing and Transforming the Emotions			David Blaiwas dblaiwas@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	ACP790b / Sec 2	Supervised Clinical Practice: Core Groups			Karen Larson klarson@muih.edu	<a href="#">BOOKS</a>
	SP15	1/4/2015	ACP790c8 / Sec 2	Supervised Clinical Practice: Student Clinic			Karen Larson klarson@muih.edu	<a href="#">BOOKS</a>

[Go To Online Learning Site](#)

- To limit the trimesters to view, select from the drop-down box.
- Online and Web-Assisted course sections are indicated
- Once you have been graded in a course your grade and credits awarded will be listed.
- Your primary instructor's contact information and a link to each course's book information also available. If you have selected to view one trimester, a link to view all books for that term appears.

### Books popup:



Formerly The Sophia Institute

### ISCI615-Mind Body Science(Sec. 1) SU14

Source Type	Author	Title	Edition	Year Publ.	City Publ.	Publisher	ISBN	Required?
Book	Wisneski, L. & Anderson, L.	The Scientific Basis of Integrative Medicine	2	2009	Boca Raton	CRC Press	978-1420082906	True
Other		Please see syllabus for additional online resources						False

To order books or other items from MUIH, contact the Meeting Point Bookstore either by email ([bookstore@muih.edu](mailto:bookstore@muih.edu)) or phone (410-888-9048 ext. 6632 or 6636). The Meeting Point ships with a small shipping fee. The Meeting Point accepts payments of MasterCard and Visa.

Alternative options include ordering from [www.amazon.com](http://www.amazon.com) or [www.barnesandnoble.com](http://www.barnesandnoble.com)

This window closes automatically. To print, use your operating system's print function (ie. CTRL-p for windows)

## Course Registration

The Course Registration page allows you to view the most up-to-date course schedules, course prerequisites, register for courses, and drop or withdrawal from courses.

If a department has placed a hold on your account a notification will appear here, directing you to contact the appropriate department and you will be prevented from registering until the hold is cleared.

Your Data Portal “Course Registration” page looks like this:



### COURSE REGISTRATION

Please refer to this [Registration Guide](#) for assistance.

Note: You can retrieve your online courses' login credentials by clicking on the MY CONTACT INFORMATION tab on the left. After acquiring the password, please follow the instructions to log into the ONLINE COURSES site.  
Please read through this [Withdrawal Policy](#) before attempting to Withdraw from a course.

You are registering for the Summer 2017 trimester as a Continuing Student.

**Course Section Legend:**  
 0-99 : Classroom Courses  
 100-199 : Hybrid Courses (some in class elements and some online elements)  
 200-299 : Completely Online Course

#### CURRENTLY REGISTERED COURSES

Action	Course Code	Course Name	Credits	Section	Grade	Instructor
	<b>FPD7910</b>	<b>Accelerated Clinic 1.0</b>	<b>1</b>	<b>1</b>	<b>P</b>	<b>Janet Padgett</b>
WITHDRAW	<b>IND0</b>	<b>Independent Study: General</b>	<b>0</b>	<b>1</b>		<b>Tracy Soltesz</b>
WITHDRAW	<b>ISCI752</b>	<b>Advanced Diagnostic Studies</b>	<b>3</b>	<b>1</b>		<b>Jyothi Rao-Mahadevia</b>

#### FLAGGED REGISTRATION ATTEMPTS

Action	Course Code	Course Name	Credits	Section	Instructor	Flag#
Cancel	<b>NUTR688</b>	<b>Cooking with Whole Foods Lab VIII</b>	<b>0.5</b>	<b>1</b>	<b>Eleonora Gafton</b>	<b>11</b>

Search for a course:    
(enter any part of course code or name)

Security Note: On shared computers, quit ALL browser windows to ensure you are fully logged out and prevent unauthorized access to your personal data or FERPA protected information.

### Current Trimester Registered Courses:

Courses for which you are already registered in the current trimester are located at the top of this page. You may see a Withdraw button, a Drop button, or no button at all next to your registered courses. Withdraw and Drop only presents another button for confirmation.

SU17 REGISTERED COURSES						
Action	Course Code	Course Name	Credits	Section	Grade	Instructor
CONFIRM DROP	<b>IHM 650</b>	<b>Practice Management in Coaching</b>	<b>2</b>	<b>200</b>		<b>Linda Silverstein</b>
DROP	<b>COA 660</b>	<b>Advanced Coaching</b>	<b>3</b>	<b>200</b>		<b>_Individual _Unknown</b>
DROP	<b>COA 641</b>	<b>Coaching Seminar</b>	<b>1</b>	<b>200</b>		<b>Katrina Ogilby</b>

**You will be dropped/withdrawn if you click the confirm button.** If clicking the confirm button was a mistake you must go through the registration approval process again to secure your place in the course. ***If the open registration***

**trimester is not the same as the current trimester, you will not be able to re-register for one of these dropped/withdrawn courses without Registrar intervention.**

Registration Trimester Registered Courses:

Courses for which you are already registered in the open registration term are located next on this page. You may see a Withdraw button, a Drop button, or no button at all next to your registered courses. Withdraw and Drop buttons do exactly that. **You will be dropped/withdrawn if you click these buttons.** If clicking Withdraw or Drop was a mistake you must to go through the registration approval process again to secure your place in the course.

Flagged Registration Attempts:

When you attempt to register for a course and your attempt is flagged or you are waitlisted for any reason a “Flagged” notice appears under the Registration button of the course section for which you attempted to register (this notice is cleared when the page is refreshed or the course sections are minimized):

NUTR668		<b>Culinary Herbs in the Kitchen and Beyond (1 Credits)</b>			
REGISTER Flagged	<a href="#">Schedule</a>	Sec. 1	Eleonora Gafton	17 Seats filled	

Courses for which you are currently flagged or waitlisted are displayed above the course selection section in the “Flagged Registration Attempts” section:

**You are registering for the Summer 2016 trimester.**

Your Course has been flagged. See flagged registration attempts for details. (NUTR668 Sec. 1)

**SU16 REGISTERED COURSES**

Action	Course Code	Course Name	Credits	Section	Grade	Instructor
	FPD790i	Supervised Advanced Clinical Practice	1	1		Janet Padgett
	IHED777	Health Care Systems	3	200		Brandon Eggleston
	IHM787	Interdisciplinary Diagnosis and Treatment	0.25	1		Heidi Most

**FLAGGED REGISTRATION ATTEMPTS**

Action	Course Code	Course Name	Credits	Section	Instructor	Flag
Cancel	NUTR668	Culinary Herbs in the Kitchen and Beyond	1	1	Eleonora Gafton	<a href="#">Details</a>

Clicking the “Details” hyperlink next to the flagged/waitlisted course displays the reason for the flag or placement on the waitlist:

**The following is the list of all currently active flags relevant to your attempted registration of NUTR682 (Sec. 200 SU16)**

[Schedule](#)

You have not yet satisfied the prerequisite requirements for this course.  
This course is not in your curriculum.

The Schedule hyperlink brings up the course schedule and prerequisite information.

In the “Flagged Registration Attempts” section, you have the option to “Cancel” that registration attempt. Again, do not click this button unless you mean to do so, or you will have to go through registration and flag/waitlist processes again. If the course is at maximum capacity or is a Priority Seating course, restarting the flag/waitlist process will place you at the end of the waiting list. Note: canceling your registration attempt will not immediately clear the red “Flagged” notice under the course section for which you attempted to register.

Search for a course:

This is where you register for courses. Enter any part of a course code or name to begin your search for courses to register. As you continue typing, the results displayed below the search box will narrow.

**Example:** What if I type `ihed6` into this textbox?

My result will be any course that has a section in the open registration trimester that also has `ihed6` in the course code or name:



Course Code	Course Name
IHED612B	Health Education Specialist Development II (2 Credits)
IHED614	Securing Funding in Health Education (2 Credits)
IHED625	Research Methods (3 Credits)
IHED626	Health Education Needs Assessment (3 Credits)
IHED628	Graduate Seminar in Behavior Modification (2 Credits)

Notice the search is not case sensitive.

After finding the course I want, I view the offered sections by clicking on the course code button. I can have multiple courses` sections open at one time. Clicking the course code button again closes the course`s sections.

**Example:** I want to register for a course (note: examples are from the Spring 2016 trimester)

I have chosen to open all of my search results to see all of their sections. Each course in my search has only one section offered and only two of them are still open for registration. So, I can only choose to register for either IHED614 Sec 1 or IHED628 Sec 1. All of the rest of these course sections are closed.

The “Schedule” hyperlink on each of these course sections opens that course section`s schedule in a popup window to help you choose a course.

To register for a course section of my choosing, I click the “REGISTER” button next to my chosen section. Once clicked, the automated flagging system kicks in, and if there are no flags I will be automatically registered. If there are flags, they will be presented at the top of the page in red.

Search for a course here:

### AVAILABLE COURSES FOR REGISTRATION

Course Code	Course Name			
IHED612B	<b>Health Education Specialist Development II (2 Credits)</b>			
	REGISTRATION CLOSED	<a href="#">Schedule</a>	Sec. 1	Rebecca Pille
				3 of 10 Seats filled
IHED614	<b>Securing Funding in Health Education (2 Credits)</b>			
	<input type="button" value="REGISTER"/>	<a href="#">Schedule</a>	Sec. 1	Raha Janka
				7 of 40 Seats filled
IHED625	<b>Research Methods (3 Credits)</b>			
	REGISTRATION CLOSED	<a href="#">Schedule</a>	Sec. 200	Raha Janka
				13 of 40 Seats filled
IHED626	<b>Health Education Needs Assessment (3 Credits)</b>			
	REGISTRATION CLOSED	<a href="#">Schedule</a>	Sec. 200	Sophia Kuziel
				12 Seats filled (No Max)
IHED628	<b>Graduate Seminar in Behavior Modification (2 Credits)</b>			
	<input type="button" value="REGISTER"/>	<a href="#">Schedule</a>	Sec. 1	Lauren Mirkin
				6 Seats filled (No Max)

### *Course Schedule Pop-Up:*

1. Change the displayed course schedule by selecting a Trimester and clicking “Load Trimester” and then selecting a Course and clicking “View Schedule.”
2. This page shows where applicable and available:
  - a. Course description
  - b. Link to prerequisites information
  - c. Course start and end dates
  - d. Detailed schedule including room assignment (online courses don’t have a detailed room schedule)
  - e. Observation settings (may only be adjusted by faculty or staff)
3. A link to the Rooms Legend is provided at the bottom. Room assignments are subject to change at any time.



1 Select a Trimester  
 Fall 2015 Load Trimester

Select a Course  
 ACP614-(Sec.1) Theory: Communication Systems of the Body/Mind/Spirit -- Channels and Points  
 View Schedule

**ACP614-Theory: Comm. Systems of BMS (Sec. 1) FA15**

2 Students advance in their learning of treatment theory within the tradition of the Five Phases and begin to think like an acupuncturist—organizing observable phenomena into a coherent and workable framework and exploring the beginning of treatment planning.

[PreRequisites](#)

**COURSE SCHEDULE**

Course Dates: 8/30/2015 - 12/21/2015

Date	Start Time	End Time	Room*	Available For Observation <small>ChangeAllToYes</small>
Thursday 9/3/2015	10:30 AM	12:30 PM	2	Yes
Thursday 9/10/2015	10:30 AM	12:30 PM	2	Yes
Thursday 9/17/2015	10:30 AM	12:30 PM	2	Yes
Thursday 9/24/2015	10:30 AM	12:30 PM	2	Yes
Thursday 10/1/2015	10:30 AM	12:30 PM	2	Yes
Thursday 10/8/2015	10:30 AM	12:30 PM	2	Yes
Thursday 10/15/2015	10:30 AM	12:30 PM	2	No
Thursday 10/22/2015	10:30 AM	12:30 PM	2	Yes
Thursday 10/29/2015	10:30 AM	12:30 PM	2	Yes
Thursday 11/5/2015	10:30 AM	12:30 PM	2	Yes
Thursday 11/12/2015	10:30 AM	12:30 PM	2	Yes
Thursday 11/19/2015	10:30 AM	12:30 PM	2	Yes
Thursday 12/3/2015	10:30 AM	12:30 PM	2	Yes
Thursday 12/10/2015	10:30 AM	12:30 PM	2	Yes
Thursday 12/17/2015	10:30 AM	12:30 PM	2	Yes

3 [Rooms Legend](#)  
 \* Room assignments are subject to change at any time.

## My Classroom Schedules

Upon opening, this page displays the schedule of all courses for which you are registered in order by meeting date. Any courses with no schedule posted appear at the top.

### MY MUIH DATA PORTAL - MY CLASSROOM SCHEDULES

This page shows your entire course schedule for the current term. To view the schedule for a specific course from any term, select from this drop-down box. Then click on 'GO.'

1

Rooms Legend

\*Please note that room assignments are subject to change at any time.

### Spring 2015

2

Crs Number	Course Name	Date	Start Time	End Time	Assigned Room*
ACP790c8 (Sec. 2)	Supervised Clinical Practice: Student Clinic	NO SCHEDULE			
CHP 770A (Sec. 1)	Pharmacy Practicum	NO SCHEDULE			
ISci701 (Sec. 202)	Intro Stats, Research Design & Info Lit	ONLINE			
CHP 780a (Sec. 1)	CORE GROUP I	Sunday 1/4/2015	9:00 AM	5:30 PM	C1
CHP 780a (Sec. 1)	CORE GROUP I	Monday 1/5/2015	9:00 AM	3:00 PM	10
CHP 780a (Sec. 1)	CORE GROUP I	Monday 1/5/2015	9:00 AM	3:00 PM	10
ACP790b (Sec. 2)	Supervised Clinical Practice: Core Groups	Monday 1/5/2015	3:00 PM	3:50 PM	C12
CHP 780a (Sec. 1)	CORE GROUP I	Wednesday 1/7/2015	2:00 PM	8:00 PM	10
ACP758a (Sec. 1)	Healing and Transforming the Emotions	Thursday 1/8/2015	9:00 AM	11:50 AM	3&4
ISCI758 (Sec. 1)	Biomedicine: Integration with Chinese Medicine	Thursday 1/8/2015	1:00 PM	2:50 PM	3&4
ACP718 (Sec. 1)	Theory: Advanced Modes of Integration	Thursday 1/8/2015	3:00 PM	4:50 PM	3&4
ACP718 (Sec. 1)	Theory: Advanced Modes of Integration	Thursday 1/8/2015	3:00 PM	4:50 PM	4
CHP 760 (Sec. 1)	Clinic Orientation	Friday 1/9/2015	9:00 AM	12:15 PM	4
CHP 711A (Sec. 1)	Chinese Herbal Medicine Theory II	Friday 1/9/2015	1:15 PM	4:30 PM	4
CHP 731B (Sec. 1)	Clinical Thought Process	Saturday 1/10/2015	8:30 AM	5:00 PM	4
CHP 780a (Sec. 1)	CORE GROUP I	Sunday 1/11/2015	9:00 AM	5:30 PM	C1
CHP 721A (Sec. 1)	Clinical Internship	Sunday 1/11/2015	9:00 AM	5:30 PM	2
CHP 721A (Sec. 1)	Clinical Internship	Monday 1/12/2015	9:00 AM	3:00 PM	2

1. You can limit the view by a particular course using the drop-down box. This gives you access to view the schedule for registered courses outside of the current term
2. Clicking the course number brings you to the *Course Schedule Pop-Up*, which allows you to view the schedule and prerequisites for any course

## My Additional Requirements

Required health documentation is listed here with the due date and date the documentation was received. Outstanding items will have a blank 'Received Date'.

### MY MUIH DATA PORTAL - MY HEALTH REQUIREMENTS

Your health requirements history and due dates:

Please contact [Environmental Health and Safety](#) for questions regarding the following Health Requirements:

Code	Document	Due Date	Received Date
BBP	Blood Born Pathogens	9/30/2015	
BBP	Blood Born Pathogens	9/30/2014	11/5/2014
BBP	Blood Born Pathogens	9/6/2013	9/6/2013
HEPB	Hep B Series completed or declined	4/30/2013	10/10/2012
HEPF	Hep B Form	9/1/2012	8/27/2012
TB	PPD Skin test/X-RAY for TB	9/1/2012	8/30/2012

Please contact your [Academic Advisor](#) for questions regarding the following Health Requirements:

Code	Document	Due Date	Received Date
TX2	Acupuncture Treatment Letter 2	3/30/2014	3/29/2014
TX	Acupuncture Treatment Letter 1	11/30/2012	1/2/2013

## Graduation Applications

This page allows you to apply for graduation.

If a department has placed a hold on your account a notification will appear here, directing you to contact the appropriate department and you will be prevented from applying for graduation until the hold is cleared.

### MY STUDENT HOLDS AND GRADUATION APPLICATIONS

Select a program to apply for graduation:

Your Graduation Signature Statuses for **Acupuncture** are in the table below.  
Application Date: 7/21/2015 9:37:25 AM

Department	Approval Date	Approved By
Registrar	7/22/2015 11:58:13 AM	Reginald Garcon
Clinic	8/24/2015 1:36:29 PM	Lizzy Smock
Health	7/22/2015 4:46:29 PM	Jen Yocum
Finance	8/31/2015 9:45:28 AM	Brian Donelan
Library	8/26/2015 11:45:50 AM	Jaime Trujillo
Academics	7/27/2015 1:34:26 PM	Jeffrey Millison
Financial Aid	8/25/2015 1:20:52 PM	Krissy Dean
Completion	8/31/2015 10:03:17 AM	Reginald Garcon

Congratulations, your Acupuncture Graduation Application has been completed!

Your Graduation Signature Statuses for **Chinese Herb Program** are in the table below.  
Application Date: 12/11/2015 3:50:51 PM

Department	Approval Date	Approved By
Registrar	12/17/2015 4:58:19 PM	Lindsey Brandenberg
Clinic	6/21/2016 3:14:52 PM	Lizzy Smock
Health	1/7/2016 3:49:46 PM	Jen Yocum
Finance	1/12/2016 12:29:48 PM	Brian Donelan
Library	12/22/2015 10:58:40 AM	Jaime Trujillo
Academics	12/21/2015 1:49:09 PM	Jeffrey Millison
Financial Aid	12/21/2015 2:11:45 PM	Krissy Dean
Completion	7/4/2016 8:07:12 PM	Ashley Anderson

Congratulations, your Chinese Herb Program Graduation Application has been completed!

Your Graduation Signature Statuses for **Oriental Medicine** are in the table below.  
Application Date: 1/27/2017 10:01:00 AM

Department	Approval Date	Approved By
Registrar	1/27/2017 10:01:31 AM	Anthony Cole
Clinic	PENDING	
Health	2/3/2017 10:47:19 AM	Jen Yocum
Finance	2/1/2017 1:07:18 PM	Brian Donelan
Library	PENDING	
Academics	2/1/2017 11:00:13 AM	Jeffrey Millison
Financial Aid	2/13/2017 11:11:57 PM	Krissy Dean
Completion	PENDING	

Still awaiting signatures for your Oriental Medicine Graduation Application.

1. To apply for graduation, simply select the program for which you would like to apply from the drop down box.
2. Click the "Apply" button

Once you have submitted your application, the following items become available:

3. You can retract your application as long as Registrar approval has not yet been obtained.
4. Departments which are required to sign off on your graduation are listed along with the approval date and the person completing the approval.
5. Diploma Application and Transcript Request are always at the bottom of this page.

## RESOURCES

- *User`s Guide – A hyperlink to this PDF document.*
- *Canvas Classrooms – Brings you to the Canvas login screen. If you are already logged into Canvas in another browser window, you will be brought directly to your main Canvas page.*
- *My MUIH Email – Brings you to the Outlook Web Application (OWA) login screen. Again, if you are already logged into the OWA in another browser window, you will be brought directly to your inbox.*
- *My MUIH – A hyperlink to bring you out to our main MY\_MUIH.EDU address.*