



## CHANGE OR ADDITION OF PROGRAM/CURRICULUM

This form can only be used if the program change or addition is within the same discipline. Students will be placed into the curriculum requirements of the current catalog year. Students who submit a change or addition of program form after the first day of registration for the fall trimester, will be placed into the degree requirements for the upcoming academic year. Changes outside the current discipline will require reapplication for admission. Please review the Change or Addition of Program/Curriculum policy [here](#).

Student ID Number \_\_\_\_\_

Last Name, First Name \_\_\_\_\_

MUIH E-mail address \_\_\_\_\_

### CHANGE \_\_\_\_ OR ADDITION \_\_\_\_ OF PROGRAM

What is your current program or curriculum? \_\_\_\_\_

What program or curriculum would you like to change to or add? \_\_\_\_\_

Why are you requesting this change or addition?

\_\_\_\_\_

\_\_\_\_ I have discussed with my advisor which of my credits will transfer to the new program/curriculum.  
The final determination of applicable credits will be made by the department chair.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Aid Office Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Students who utilize financial aid, are required to contact the Financial Aid Office to sign this form. The Office can be reached at [financialaid@muih.edu](mailto:financialaid@muih.edu). After obtaining a signature from that office, students should give this form to their academic advisor.*

### COURSES FROM THE CURRENT PROGRAM THAT TRANSFER INTO THE NEW PROGRAM (*Internal Use Only*)

Course Number	Course Title	Trimester Taken	Grade

Academic Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CHANGE \_\_\_\_ OR ADDITION \_\_\_\_ OF CURRICULUM (*Internal Use Only*)

New Program Curriculum Code: \_\_\_\_\_

Current Curriculum Code: \_\_\_\_\_

Department Chair Approval \_\_\_\_\_ Date: \_\_\_\_\_

*After completion, the Department Chair should return this form to the Office of the Registrar [Registrar@muih.edu](mailto:Registrar@muih.edu)*