

Dear Students,

***Please read the complete email before contacting the Registrar's Office.**

This is a reminder for all students; If you plan to complete your coursework and receive a diploma or certificate you should submit your Graduation/Certificate Completion Application through the NDMU Self Service Portal (self.ndm.edu). Do not submit the graduation application in the MyMUIH Data Portal.

Application Deadlines

December 2024 Completion → October 30, 2024 deadline

May 2025 Completion → February 28, 2025 deadline

August 2025 Completion → June 30, 2025 deadline

Completed Graduation/Certificate Completion Applications must be submitted no later than the published deadline. If you are unsure about your status speak to your advisor.

Steps:

- Log into NDMU Self Service portal at self.ndm.edu
- Click on "Graduation Overview and Application"
- Select the program which you are graduating from
- Complete the application

Difference between Graduation and Commencement:

Graduation is when a student completes all of their degree requirements. Commencement is the ceremony when students celebrate the academic achievements with friends and family.

1. Walking in a commencement ceremony does not confirm your graduation. The Registrar's Office runs graduation audits at the end of the **graduating** semester to confirm graduation and post to student records.
2. Students need to submit a graduation application even if they do not plan to walk for commencement. **We do not automatically graduate students even if they meet their degree requirements, you MUST apply.**

Graduation Confirmation and Diploma(s):

Submitting the application does not confirm graduation/certificate completion. Audits are completed for all students to confirm completion of all requirements. The audits are completed at the end of the term. Please make sure to monitor your NDMU email as we will send out confirmation emails for graduation once the audits are complete.

Note: **Diplomas take 6-8 weeks to arrive and you will receive an email when diplomas are mailed.**

MUIH Commencement Ceremony: Information about MUIH's commencement ceremony in spring 2025 is not yet available. Information will be emailed to students and posted to <https://commencement.muih.edu/> when it becomes available.